

# COMMUNITY COMMUNICATIONS COMMITTEE (CCC) MINUTES

**Date:** March 11, 2020

**Time:** 3:45-4:45

**Facilitator:** Amy Watkins

## **In Attendance**

Attendees: Marie Johnson, Daren Lolkema, Michael Lopez, John Lumia, Jessica Theiss Brannen, Peggy Kelland, Amy Watkins

## **Approval of January Minutes**

The committee unanimously approved the January minutes.

## **Discussion**

The committee reviewed the Beginning of the Year checklist form. Parent Portal link and purpose was added to the form. Links were embedded if parents chooses to access online.

The committee agreed that we would move forward with working with Syntax on communications.

The committee reviewed where committee meetings are posted on the website. The CCC meetings are added to the headlines section of the website 48 hours prior and on the District calendar. There was discussion to request all committee meetings be posted in the manner.

The "Who Do I Call?" sheet was reviewed. This has been posted under Community on the District web page.

Motion to adjourn was made at 5:00 p.m.